

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING**

**Minutes
June 21, 2013**

A Regular meeting of the Board of Licensed Professional Counselors was held on June 21, 2013 at 9:30 a.m. the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

MEMBERS PRESENT

Dr. Daya Sandhu
Dr. Kim Naugle
Dr. John Rigney
Mr. Christopher Griffith
Dr. Larry Sexton

OCCUPATIONS & PROFESSIONS STAFF

Ms. Diana Jarboe, Board Administrator

MEMBERS ABSENT

Dr. Martin Wesley

OFFICE OF THE ATTORNEY GENERAL

Mr. James Grawe, Assistant Attorney General

GUESTS

Gina Turner, LPCA applicant
Leslie Faulkner, LPCA applicant
Richard Mann, LPCA applicant
Tom Hewlett, Committee Staff Administrator for LRC

CALL TO ORDER

Mr. Griffith called the meeting to order at 10:00 a.m. Introductions were made to the guests in attendance.

SWEARING IN OF NEW BOARD MEMBERS

Ms. Betty Brockway, citizen-at-large, was unable to attend the meeting.

GUESTS

Gina Turner – Ms. Turner's application had been previously denied. Ms. Turner attended the meeting to explain her situation of denial for LPCA licensure and her request for an appeal. Her appeal request was not processed timely on part of the Board. Therefore, her application has remained denied since 2011 for lack of graduate semester hours earned and lack of meeting the current requirements for LPCA licensure. Ms. Turner has since completed additional courses and the Board determined at this meeting that Ms. Turner has now met the educational requirements for licensure at the time of her initial application. Ms. Turner also provided the board with her current mailing address. Dr. Naugle motioned to approve Ms. Turner's LPCA application pending the receipt and approval of a supervisory contract. Dr. Rigney seconded the motion, one Board member abstained from the vote, and the motion carried.

Leslie Faulkner – Ms. Faulkner attended the meeting as a new LPCA applicant.

Richard Mann – Mr. Mann is an LPCA applicant who attended the meeting at the Board's request. Dr. Naugle motioned for the Board to go into closed session for this presentation, Dr. Sexton seconded the motion, and the motion carried. Mr. Mann explained the nature of his prior legal matters. Furthermore, he explained that these matters were completely resolved by the court.

Tom Hewlett – Mr. Hewlett attended the meeting, as requested by Dr. Wesley, to provide assistance and direction with regulatory changes the Board is currently drafting.

MINUTES

Dr. Sexton made a motion to approve the May 17, 2013 minutes with amendments. Dr. Sandhu seconded the motion. The motion carried.

BOARD MONTHLY FINANCIAL REPORT

The financial report was reviewed and accepted. The Board requested "Certified" to be removed from the Board's name on the financial report. Per the fiscal department at the Office of Occupations and Professions, this report comes from the state budgeting office and is generated from the name of the Board as stated in regulation. Therefore, the name cannot be changed unless the regulations are changed as well.

OCCUPATIONS AND PROFESSIONS REPORT

O&P news was reviewed and discussed, including the resignation of the current Executive Director, the retirement of a Board Administrator, the hiring of a Resource Management Analyst II, the paycheck deferral for June 30, 2013, Board budget submission deadline for large expenses expected in the upcoming fiscal year, parking instructions for the Office of Occupations and Professions, and the open meetings training that is currently available for any Board members who may be interested.

OLD BUSINESS

The Board completed their drafting of proposed regulatory changes in a work session on June 19-20, 2013. Mr. Hewlett will draft the proposed regulatory changes and send the draft to all Board members for review. Dr. Wesley will respond to Mr. Hewlett, on behalf of the Board, after the Board concurs.

The Board confirmed the upcoming Counselor Educators Conference Event to take place in Frankfort, KY on September 19-20, 2013. The Board meeting will follow at the conference location, on Friday, September 20, 2013 at 1:00pm.

NEW BUSINESS

Ms. Jarboe reported that all Semi-Annual reports had been tracked and notices were sent to all licensees who had not submitted a report.

The Board reviewed the cost estimates for the proposed LPCA and LPCC certificates. Ms. Jarboe will request sample certificates for the Board to review.

The Board members reviewed the roster of Board members and verified each of their own information.

There were two instances of errors found in previous meeting minutes. Dr. Naugle motioned to amend the following:

- Marsh Muir is noted as approved for a LPCA application in the August 17, 2012 meeting minutes. Her application was deferred, not denied.
- Jennifer Woods is noted as approved for a LPCC application in the March 15, 2013 meeting minutes. Her application was denied, not approved.

Dr. Sandhu seconded the motion, and the motion carried. Ms. Jarboe will make these corrections.

Dr. Sexton made a motion for the Board to renew its membership with the American Association of State Counseling Boards (AASCB.) The membership is \$800.00 and is due July 1st, 2013. Dr. Sandhu seconded the motion and the motion carried.

The Board's current NBCC contract was provided to each member at the meeting. The Board members will review this contract in detail and discuss it further at the upcoming NBCC conference.

Discussion of initiating a contract for the National Clinical Mental Health Counseling Examination was deferred to the July meeting since the Board Chairman, Dr. Wesley, was unable to attend the meeting today.

COMPLAINTS/OTHER LEGAL MATTERS

The complaint committee recommended dismissal of 2012-05. Dr. Sexton seconded the motion and the motion carried unanimously.

The complaint committee recommended dismissal of 2013-02. Dr. Naugle seconded the motion and the motion carried unanimously.

The complaint committee recommended dismissal of 2013-04. Dr. Naugle seconded the motion and the motion carried unanimously.

The complaint committee recommended dismissal of the alleged licensee of 2013-06 and investigation of other involved individuals within the initial complaint. Dr. Naugle seconded the motion and the motion carried unanimously.

In the case of 2013-08, the complaint committee recommended the Board to forward the complaint to the Kentucky Psychology Board. Dr. Sexton seconded the motion and the motion carried unanimously.

The following complaint cases are ongoing:

- 13-KBPC-0800
- 2013-01- additional information has been requested by the Board
- 2013-02
- 2013-03- investigation pending
- 2013-05- deferred to July meeting
- 2013-06- investigation pending
- 2013-07A&B

In the matter of case 2013-06, Mr. Griffith recused himself, left the room, and did not participate in discussion.

The following applications remain on appeal: Derek Chow, Barbara Estes, Brandon Swaggert, and Jamie Wilkinson.

APPLICATION REVIEW

Dr. Sexton made a motion to approve the following applications, Dr. Naugle seconded, and the motion carried.

LPCA APPLICATIONS

The following applications for LPCA were approved: Sarah Alleyne, Kathryn Black, Ericca Blair, Matthew Brown, Julie Kay D'Anniballe, Dawn Dodd-Cleary, Tonya, Dunn, Rita Hill, Chere' Hunter, Erin Kirk, Jon Michael LeBlanc, Marjorie Long, Richard Mann, Brittany Napier, Dayna Philpot, Nancy Rich, Elizabeth Ricard, Amy Roy, James Rundles, Angels Samson, Julie Schof, Sheena Scott, Andrew Skaggs, Pamela Sloan, Amy Solomon, Aaron Sparrow, Racquel Strickland, Linda Rose, and Lindsey Wall.

The following applications for LPCA were deferred pending approved supervision contract: Amanda McDanell, James Moons, Marie Nelson, and Gina Turner.

The following LPCA applications were also deferred:
Laura Chamberlain, requested to provide a course syllabus
Lisa Faulkner, requested to submit an updated transcript
Michelle Vlasits, requested to submit an updated transcript
E. Hope Daniels, requested additional coursework information

LPCA SUPERVISION AGREEMENTS

The following supervisory agreements were approved: Laura Bilz, Tiffany Brannon, Kelly Dycus, Christina Edwards, Tori Gaines, Christy Harris, Tamara Hurst, Lacey Jarboe, Claire Kunkle, Laurinda Logsdon, Laura North, Rebecca Pittman, Edwin Raidt, Samuel Staggs, Matthew Taylor, Darrick Trammell, Sara Wilson, Lisa Wolfenbarger, and Courtney Yeiser.

LPCC APPLICATIONS

The following applications for LPCC were approved: Rachel Evans, Deborah Gilbert, Brooke Hatcher, Maria Joule, Jacqueline Pennington, David Roark, Catherine Williams, Amie Wilson, and Curtis Wisely.

The following LPCC application was deferred:
Samantha Higgins, requested to provide course syllabi, documentation of supervision hours, and completion of section 3 of the application
Gerald Simmons, requested to provide evidence of supervisor's qualifications
Maribeth Toller – requested to verify supervision hours

ENDORSEMENT APPLICATIONS

The following applications for licensure via endorsement were approved: Mary Ann Hollingsworth, Katie Anne Wise, and Rebecca Pender.

The following application for licensure via endorsement was deferred: Lisa Terwilliger, requested to provide evidence of qualifying degree.

DENIED APPLICATIONS

Dr. Naugle made a motion to reaffirm the previous denial of the application for Wes Woodcock. Mr. Woodcock does not have a degree in counseling or a related field. Dr. Sexton seconded the motion. One Board member abstained from the vote and the motion carried.

Dr. Naugle made a motion to deny the application of Roy Woodward. Mr. Woodward does not have a degree in counseling or a related field. Dr. Sexton seconded the motion. The motion carried.

Dr. Sandhu made a motion to deny the application of Penelope Pitts. Ms. Pitts does have a qualifying degree, but does not have 60 graduate semester hours in the nine core areas. Dr. Rigney seconded the motion. The motion carried.

REINSTATEMENT APPLICATIONS

The following LPCA application was approved for reinstatement: Diedre Wade.

The following applications for LPCC were approved for reinstatement: Kim Allen and Gregory Sharp.

APPLICATIONS FOR CONTINUING EDUCATION

The following applications for Continuing Education were approved:

Providers:

Amanda Alley – FIVCO Conference on Child Abuse and Neglect
Bluegrass.org – Perfecting Treatment Requests (OTR's) and Appeals
Bluegrass.org – How to Advance Your Practice using CDOI- An Effective Use of Data
Bluegrass.org – To Identify Processes that can Change Brain Pathways in Order to Allow Development of More Appropriate Abilities to Respond to Internal and External Stressors
Bluegrass.org – Beginning With the End in Mind: A Guide to Short Term Treatment
Bluegrass.org – The IMPACT of Wraparound in the Bluegrass: Expectations for SED Children
Bluegrass.org – Preventing Hospitalization of High Risk Children and Adolescents
Bluegrass.org – Treating Co-Occurring Disorders
Bluegrass.org – Culturally Competent Perspectives and Practice with the Deaf and Hard of Hearing and Their Family Members
Bluegrass.org – Illness Management and Recovery
Bluegrass.org – Psychotropic Medications 101 – Adults and Children
Holly Hill Children's Services – Working With Sexually Reactive Children
Home of the Innocents – Effects of Domestic Violence on Children
Home of the Innocents – A Day of Trauma Informed Care
Hosparus – Moving Forward: Mastering Quality Care through Care Reform, Day 1 & 2
Kentucky Domestic Violence Association – From Research to Action: Investigating the Landscape of Teen Dating Violence Prevention
Kentucky Domestic Violence Association – Responding to Abuse in Later Life
Kentucky Domestic Violence Association – Gay Affirmative Practice: Strategies for Increasing Cultural Competence with GLBTIQ Clients
Kentucky Domestic Violence Association – Strangulation: Implications for Advocacy and Response
Kentucky Domestic Violence Association – Strategies for Addressing Domestic Violence
Kentucky Domestic Violence Association – Batterer Intervention Provider Certification
Kentucky Domestic Violence Association – What Works in Child Welfare
Mike Rankin, Dale Bertrami, Tony Watkins – The Transparent Brain: Five Principles from Neuroscience for Couple & Family Therapy
NorthKey Community Care – DC: 0-3R
Pine Grove Behavioral Health – Sex Addiction: Assessment and Treatment
Ramey Estep Homes – Personality Disorders: Present and Future
The Ridge Behavioral Health Systems – Prescription Drug Abuse With the Adult Population
Seven Counties Services – Practice Wise Direct Service Workshop: Managing and Adapting Practice
Seven Counties Services – Child Development 0-5 years
Seven Counties Services – Summer Training 2013: Exceptional Child Education: IEPs and Referrals
Seven Counties Services – Summer Training 2013: Psychotropic Medications and Their Uses in Children
Seven Counties Services – Summer Training 2013: Motivational Interviewing in the School Setting

TRAVEL AND PER DIEM

Dr. Rigney moved for approval of travel and per diem. Motion seconded by Dr. Sexton. The motion carried.

NEXT MEETING

The next meeting of the LPC board is scheduled for Friday July 26, 2013 at 9:30 a.m. It will be held the Office of Occupations and Professions in Frankfort, KY.

ADJOURNMENT

With no further business being brought before the board the meeting was adjourned at 4:00 p.m.

Minutes Prepared By
Diana Jarboe
July 11, 2013